

# PENNANT HILLS NETBALL CLUB INCORPORATED

## BY-LAWS



### 1. Alterations to By-Laws

- a) No alteration will be made to the By-laws pertaining to players and playing regulations after the first General Committee Meeting prior to the commencement of each Winter season.
- b) No By-law altered or adopted by the Committee shall be retrospective.

### 2. Club Meetings

Club Meetings shall be held on dates determined by the Executive Committee at the commencement of the season. All Members shall be notified via the Club website and/or email.

### 3. Registration

- a) No registration will be accepted unless accompanied by full payment. The Executive Committee may consider individual applications for financial hardship.
- b) A minimum of seven players and a maximum of nine players per team will be registered with HDNA at the commencement of each season. Additional registrations will be considered only under exceptional circumstances.
- c) Senior Team registration must comply with HDNA registration By Law 4.
- d) All members, both playing and non-playing, must agree to abide by the club by-law regarding Club Duties (by-law 4 sections a-b), before registration will be accepted.
- e) Membership fees are due on the date of registration.
- f) Any player who withdraws from a team after Club registration, will not be entitled to a refund of registration fees unless there are extenuating circumstances. The Executive will then consider whether the whole or any part of the registration fee will be refunded.

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- g) Late registrations may be accepted at the discretion of the Grading Co-ordinator and/or Senior Co-ordinator. At the discretion of the Executive, the fee for these registrations will be pro-rata to the amount of games remaining in the competition.
- h) All teams must have a Manager who is over the age of 16 years. A Manager must be appointed to each team prior to the Club registering that team with HDNA. Failure to appoint a Manager will result in that team's withdrawal from registration with HDNA for the competition season.
- i) The Manager must attend all matches, sign the official score sheet and attend all Club Meetings. If the Manager is unable to attend to any of these duties, they must appoint a delegate to act on their behalf.
- j) New junior members must attend the HDNA birth certificates sighting day; Pennant Hills Netball Club takes no responsibility for players failing to comply.
- k) All registering members must be available to assist the Club with minor Club duties as Canteen, Control Duty at Pennant Hills during the competition season.

#### **4. Club Duties and Contributions**

- a) It is the requirement of Pennant Hills Netball Club that a playing member, having played for 3 or more years, shall contribute to the running of the Club by serving as a coach, manager, executive member, umpire or in another voluntary capacity.. In the case of a junior playing member, a nominated adult shall fulfill this duty.
- b) Each team, once graded and announced, is required to nominate a manager, who will abide by the role of the Manager as outlined in Appendix B.
- c) Should the Club not pre-allocate a coach to any team formed, it is then the responsibility of the team to elect a person or persons willing to fulfill this duty.
- d) Members of senior teams shall assist the Umpires Convenor in providing the name of an umpire for every competition game.

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### 5. Forfeits

In the case of a team having less than five players available to compete in a competition match, the Manager of that team must contact the Secretary and the Umpires Convenor by no later than 5pm on the day preceding the match. Failure to give notification will result in any fines levied by HDNA and the team umpires fee being passed onto the team involved.

### 6. Trophy Policy

- a) Modified and Junior members will receive an appropriate award, to be selected by the Executive Committee.
- b) All new umpires and umpires up to 15 years of age will receive an appropriate award in appreciation of their commitment to the Club. Any umpire receiving an Association or National badge throughout the year will also receive an award.
- c) High School aged coaches and umpires will receive a certificate of acknowledging their contribution to the Club.

### 7. Umpires

- a) All players aged 13 years or over by 31 December in that year are eligible to umpire.
- b) Any umpire who fails to attend to umpire without notifying the Umpire's Convenor by 8pm on the Friday prior to the game, may be fined an amount determined by the Executive at the commencement of the season. The fine may be waived in extenuating circumstances at the discretion of the Executive.
- c) All umpires are bound by the relevant by-laws as set out in HDNA By-Law Section 18.
- d) Any fines incurred by Pennant Hills Netball Club for failure to fulfill umpiring duties will be passed on to the individual concerned.
- e) Umpires of junior games only will be paid by the Club according to their level of qualification as outlined in Appendix C.
- f) Umpires of Senior Games will be remunerated by the club as outlined in Appendix C.

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#### 8. Playing Regulations

- a) All players must be registered and membership fees paid before playing as per By-law 3a).
- b) All players must attend training at least once a week as arranged by the coach of their team.
- c) The team fielded each week is at the discretion of the coach provided that the coach gives each player equal court time in the rounds leading up to semi-finals.
- d) In semi-finals, finals and grand finals, the team fielded is at the discretion of the coach.
- e) If a team intends forfeiting a game, the Manager or Coach must notify the Club Secretary and the Umpires Convenor by 5pm on the day preceding the game to be forfeited. Failure to notify the Secretary and the Umpires Convenor may result in a fine being imposed upon the team as determined by the Executive at the commencement of the season.
- f) If, as a result of withdrawals, a team is left with less than seven (7) players, a player from a lower team may be transferred to the team with the shortage of players. The lower team must not be left with less than seven (7) players. The player being transferred is to be selected by the relevant graders who will be cognisant to all of the circumstances.
- g) All players and umpires must abide by the HDNA Constitution and By-Laws.

#### 9. Coaches

- a) The minimum age for the primary coach of a team shall be 16. Coaches under 16 must coach in conjunction with an adult.
- b) Coaches without any qualifications should complete the Australian Sports Commission "Beginning Coaching General Principles" which is an on-line course and is a prerequisite for the Foundation Coaching Course. Should there be any fee for this on-line course the cost will be borne by the Club once completion has been confirmed.

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- c) Coaches will be reimbursed on completion of Foundation, Development, Intermediate, Advanced, Elite and High coaching qualifications for one examination at each tier only.

#### 10. Night Competition

- a) Teams wishing to enter Night Competitions run by HDNA should complete registrations and forward to the Senior Coordinator seven (7) days before the due date.
- b) The fees for Night Competition, which includes registration fees and the umpiring fees as detailed in Appendix C, will be paid to the Senior Coordinator with registrations.
- c) Team Fees and Individual Insurance Fees are determined by Pennant Hills Netball Club prior to the commencement of each separate night competition.
- d) If a team intends forfeiting a game they must notify the Secretary by 12.00 noon on the night of play. If this notification is not given the forfeiting team may be fined at the discretion of the Executive.
- e) All players will abide by HDNA by-laws Section 20.

#### 11. Carnivals

- a) Application and payment for carnivals must be given to the HDNA Carnival Convenor by the closing date set down by HDNA.
- b) No applications may be submitted direct to the Association running the carnival.
- c) All teams are to supply an umpire for the day. Payment for the umpire will be negotiated prior to, and paid on the day.
- d) No refunds will be given for teams that withdraw from carnivals. The team may also have to pay a penalty fee to the Association concerned.
- e) Pennant Hills Netball Club takes no responsibility for teams failing to comply with Carnival rules.

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### 12. Disputes

- a) Any dispute requiring the intervention of the Pennant Hills Netball Club Executive Committee must be submitted in writing to the Secretary. The Executive Committee will consider the issue at the next available Executive Meeting and take any action deemed appropriate by a majority of the Committee.
- b) Any dispute arising from an HDNA competition match and requiring the intervention of the HDNA Executive Committee must be presented in writing to Pennant Hills Secretary not later than 5 days after the incident.